To add your liaison librarian to your UM Learn course:

1. **Log into UM Learn** and view the course in which you would like to add the librarian.
2. Click the **Communication** tab at the top of the page, and select **Classlist** from the dropdown menu.

3. Click the **Add Participants** button on the left side of the page, and elect **Add existing users**.

4. Type your librarian’s name into the **Search For** box. Click **Search**.
5. Select the check box beside the user you want to enroll.
6. Select the **Send Enrollment email** check box to send the user an email informing them of their enrollment.
7. Select the “Liaison Librarian” role from the dropdown list.
8. Click **Enroll Selected Users**.