Finding Course Readings Online

Use the following tools to quickly locate the online full-text of journal articles assigned as course readings. For any articles not available online, the Libraries’ Document Delivery service can send a scanned copy by email. See Document Delivery services at [http://libguides.lib.umanitoba.ca/staff/docdel](http://libguides.lib.umanitoba.ca/staff/docdel)

**Use the Libraries’ One Stop Search**
2. Select ‘Login to Search’ and sign in with UMNet ID and password.
3. In One Stop Search, enter the title of the article from the citation.
4. Look for match to citation.
5. Click on “Get It@UML” and look for link to full-text.
6. Authenticate with UMNet ID and password to access full-text.
7. Look for pdf of article to read, print or save.

Watch the Library’s video: [https://youtu.be/SE6XPdA_z3s](https://youtu.be/SE6XPdA_z3s)

**Tips:**
- Too many similar results? Narrow with Advanced Search and select ‘Title’ field for the search. Or, add the author’s last name to the search.
- Link just goes to the journal and not the article? Use the journal’s search box or browse for the volume and issue for the article. Look for “past issues” or “all issues” or “archives”.

**Use Article Linker when an article can’t be found on One Stop Search.**

1. Go to One Stop Search Advanced.
2. Select ‘Article Linker’ and ‘Article’ tab.
3. Enter information from the article citation, e.g., article title, journal name, year, volume, issue, start page.
4. Click Go.
5. If the article isn’t available online, use ‘Availability/Request’ to request an emailed copy via Document Delivery.
Use **E-Journals A-Z** to browse the journal for an article.

1. Go to **One Stop Search Advanced**.
3. Enter name of journal, e.g., Nurse Educator, and select Search.
4. Locate journal in result list.
5. Click on “Get It@UML“ and select link to full-text.
6. Look for article on the journal website. Browse for the year, volume and issue of the article; look on the journal website for “all issues, “past issues” or “archives”. Some journals also have a search box to search for the specific article.

Use **Google Scholar** through the UM Libraries website as another option.

1. Select **Google Scholar** from Libraries’ home page.
2. Enter article title and search.
3. Look for “Get It@UML” next to item for link to full-text.

Use **Cochrane Library or JBI Database** for full-text systematic reviews.

One Stop Search won’t always retrieve systematic reviews from the Cochrane Library or Joanna Briggs Institute. When you need a Cochrane or JBI review, go directly to those specific databases.


2. Enter Cochrane in the ‘Search for Databases’ box and select Go.
3. Select Cochrane Library from results list.
4. On the Cochrane search page, enter title of the systematic review from the citation and select Go.
5. Select title link from results for full-text.